



**California Association of Local Behavioral Health
Boards and Commissions**

Minutes for Thursday January 21, 2016

Peacock Room

Our President and Vice President were delayed with bad weather and traffic conditions.

In the absence of the President and 1st Vice President, the meeting was called to order at 5:15pm by 2nd Vice President, Julie Crouch.

Roll call was taken by Secretary, Mae Sherman

Members Present: Julie Crouch, Mae Sherman, Beryl Nielsen, Carole Marasovic, Luvenia Jones Terry Bohrer, Debra Allen, Janet O'Meara, Sharon Lyle, May Farr, Karyn Bates, Ken Bonner, Mohamed Asiad, Leslie Wilson, Caroline Kelly, Liaison, Danielle Daniels.

Members Absent at Roll Call: Larry Gasco, David Wood, Cary Martin, Lyndal Marie Armstrong, Keng Cha, Steve Clavere, (excused absence), Herman DeBose, Etelvina De La Torre, John Sturm, James Cavener.

Waiting for our President and Vice President to arrive, the board discussed progress of the Web Page and what it was going to contain, changing the logo and adding links.

With the arrival of the President and Vice President, the meeting followed the agenda with Regional Coordinators meeting to talk about what Counties in their region were accomplishing. Regional Coordinators met with the members who were in attendance in their region to plan and coordinate meetings. Committees met sequentially and will give reports at our Saturday meeting. The Committees that met were as follows: Legislative, Communications, Resource & Development, Policies & Procedures, Training. The Executive Committee met after 7:00pm

Recess

Minutes for Friday January 22, 2016

Some members attended the Planning Council meeting from 8:30am-10:00am. President Larry Gasco gave a report to the Planning Council on the status of our Organization.

Peacock Room

10:00am the meeting was called to order by President, Larry Gasco

Roll call was taken by Secretary, Mae Sherman

Members Present: Larry Gasco, David Wood, Julie Crouch, Mae Sherman, Beryl Nielsen, Cary Martin, Carole Marasovic, Luvenia Jones, Terry Bohrer, Debra Allen, Keng Cha, Janet O'Meara, Herman DeBose, Sharon Lyle, Caroline Kelly, Etelvina De La Torre, May Farr, Karyn Bates, Ken Bonner, Mohamed Asiad, John Sturm, Leslie Wilson, Liaison, Danielle Daniels.

Members Absent at Roll Call: Lyndal Marie Armstrong, Steve Clavere, (excused absence), James Cavener

Minutes of October meeting were presented and approved with a motion from Cary Martin and a second from Herman DeBose. Approved unanimously

Members discussed the web page and newsletter talking about what they contain with suggestions of additions. A Business Strategic Plan was presented by President Larry Gasco and a committee formed to add a budget. Members in that committee are Terry Bohrer, Mohamed Asiad, Cary Martin, Ken Bonner, and Herman DeBose. They will bring back a draft budget to our Saturday meeting.

Kona Coast Room

After lunch Susan Morris Wilson liaison to CMHPC and Shoshana Katz representing CiBHS, and Steve Leone CMHPC member, joined our meeting. In the absence of Jane Adcock, Executive Director of CMHPC, Susan Morris Wilson gave a report about the Data Notebook being approved and she would send copies to the President and Secretary. Children and youth services will be the focus for this year. The new Data Notebook will contain queries about foster care. Shoshana Zatz, CiBHS announced the Saturday training and invited CALBHB/C to attend the luncheon.

Afternoon speaker, Dan Maccia, Psy.D, CPRP Director of Residential Services, talked about sources of funding, length of stay, and what transpires during the stay at a Crisis House. He also addressed six Residential models implemented in San Diego and one in progress of being built.

Afternoon speaker, Alfredo Aguirre Director of Behavioral Health Services, San Diego, shared a power point called, "Live Well San Diego", addressing the homeless population and the need for more housing and funding to help homeless families as well as homeless individuals.

Both of the speakers gave time for questions and answers. A big THANK YOU to Carole Marasovic for contacting them for the meeting and to Julie Crouch for setting up the AV for both speakers.

Minutes for Saturday January 23, 2016

Peacock Room

The meeting was called to order at 8:00am by President, Larry Gasco.

Roll call was taken by Secretary, Mae Sherman.

Members Present at Roll Call: Larry Gasco, David Wood, Julie Crouch, Mae Sherman, Beryl Nielsen, Cary Martin, Carole Marasovic, Luvenia Jones, Terry Bohrer, Debra Allen, Keng Cha, Janet O'Meara, Herman DeBose, Sharon Lyle, Etelvina De La Torre, Caroline Kelly, Karyn Bates, Ken Bonner, Mohamed Asiad, John Sturm Liaison, Danielle Daniels, Leslie Wilson.

Members Absent at Roll Call: Lyndal Marie Armstrong, Steve Clavere, (excused absence), James Cavener.

Reports were given by the following committees: Finance, Communications, Policies and Procedures, Bylaws, Legislation, Resource & Development, Training, and Executive.

Finance Committee; Chair Person Karyn Bates, reported that 33 Counties had paid their dues amounting to \$16,500.00. A budget in the amount of \$20,000.00 for County dues was presented that will be used for training local boards, media training, annual meeting guests, office supplies, communication, audio-visual. Insurance to cover Directors is being looked into and will be purchased

by next meeting. The method of auditing was discussed and during the discussion a motion was made by Janet O'Meara that the Policies & Procedures Manual reflect that the Audit Committee be composed of people who are not on the Finance Committee. Terry Bohrer seconded the motion. With a show of hands the motion carried with 1 abstention and 2 No's. Motion Carried

Liability Insurance was discussed and during the discussion, Terry Bohrer made a motion for the Executive Committee to approve the purchase of a liability insurance policy, not to exceed \$3,000.00 prior to April meeting. There was a second by Cary Martin. The motion carried unanimously.

Communication Committee; Chair Person Julie Crouch, reported that the Web page was in the process of being updated and will soon contain minutes, agendas, the Bylaws and P & P's Manual with other additions to be added. There will be a newsletter sent out in February and Face Book is being updated.

Policy and Procedure Committee; Chair Person Julie Crouch, reported that wording or additions and deletions could be done anytime and encouraged members to let the committee know if changes were to be made.

Bylaws Committee; Larry Gasco, reported that changes can only be voted on at the annual June meeting. Suggestions for changes are to be made and approved at the April meeting. **Chair Person, Cary Martin,** reported that any changes have to be sent to all Counties.

Legislation Committee; Chair Person Terry Bohrer, (with the resignation of Chair Steve Clavere), she reported that the committee will work on finding the history of CALBHB/C. A proposal containing tasks and work plans was given to all members. The committee will submit current Mental Health Legislation to be added to the newsletter.

Resource & Development Committee; Chair Person Dave Wood, reported that Articles of Corporation are up to date with the Secretary of State. Also, everything is being done that will lead up to applying for grants and other funding.

Executive Committee; Chair Person Larry Gasco, reported that an invitation letter would be sent to Senator Jim Beall and MHSOAC Executive Director, Toby Ewing to speak at our April or June meeting. Beryl will send our name change to the Federal Government. It was determined that there will be no head shots of Directors or Officers on Face Book. Member attendance and lateness to meetings was addressed.

Spring nominations were discussed and President Larry Gasco appointed an Ad Hoc committee to start the process for election of officers in June. People who were selected for that committee are; Herman DeBose, Terry Bohrer and Etelvina De La Torre. Herman DeBose was selected as Chair by President Larry Gasco.

Under further business, Mohamed Asiad suggested that an Ethics Committee be formed. After much discussion a motion was made by Mohamed Asiad to establish an Ethics Committee. Carole Marasovic seconded the motion. The motion carried with 1 abstention and 1 No vote. An Amendment was made to this motion to change the name to "Member Conduct Committee". Approval was given for the amendment by Mohamed Asiad and Carole Marasovic.

Discussion was held on forming an Awards Committee. A motion was made by Mohamed Asiad to establish an Awards Recognition Committee to award counties and individuals for performance. Leslie Wilson gave the second. The motion carried with 1 abstention and 1 No vote.

Completion of claims and reimbursements ended the meeting.

Meeting was adjourned at 3:15pm.

Next meeting is April 22nd and 23rd in San Francisco at the Gateway Holiday Inn.

Respectfully Submitted by Secretary Mae Sherman