

CA Association of Local Behavioral Health Boards & Commissions (CALBHB/C)
Minutes of Governing Board Meeting July 11, 2017, 7pm
(Go-To-Meeting Conference Call)

The meeting was called to order at 7:00pm by President, Theresa Comstock.

Those in attendance were: Theresa Comstock, Alisa Chatrapachai, Mae Sherman, Caroline Kelly, Larry Lue, Tom Campbell, Leslie Wilson, Matt Gallagher, Supervisor John Fenley and May Farr. Carole Marasovic attended intermittently. Keng Cha, Maria Correia and Fasi Siddiqui were absent. All regions were represented.

An "Open Comment for Governing Board Members" was provided. Supervisor John Fenley inquired regarding the posting of the agenda 72 hours prior to the meeting.

The June Minutes from the Annual Meeting were presented for approval. John Fenley made a motion to approve the June Minutes with a second from Alisa Chatrapachai. Matt Gallagher and Tom Campbell abstained. Motion carried.

The Financial Report was presented. The Board received an electronic copy of the July 2016-June 2017 Profit and Loss and July 2016-June 2017 Balance Sheet prior to the meeting. The total equity as of June 30, 2017 was \$135,322.58. In terms of ongoing income, the MHSOAC contract and dues were briefly discussed. The Association's \$55,000 contract with the Mental Health Services Oversight and Accountability Commission (MHSOAC) will be extended for another year with some minor adjustments. At the Annual Meeting, Governing Board members had approved small adjustments to increase dues income. A motion was made by Leslie Wilson to accept the Financial Report with a second from Caroline Kelly. Tom Campbell, Matt Gallagher, and May Farr abstained. The motion carried.

A request was made for CALBHB/C to pay for lunches at the September 16th Mental Health Board training in Contra Costa County. Other local MHB/BHB members are invited. After discussing an amount not to exceed \$450.00, a motion was made by Leslie Wilson with a second from John Fenley to pay for lunches at the Contra Costa Board training. There were four nays, one abstentions Motion carried.

The Annual Report was presented. After discussion, a motion was made by John Fenley to acknowledge the submission of the Annual Report as presented, with a second from Carole Marasovic. Motion carried.

An Ad Hoc Policies and Procedures document was presented (<http://calbhbc.weebly.com/association-docs.html>), containing procedures and a form for

establishing Ad Hoc committees. A motion was made to approve the policies and procedures by Tom Campbell with a second by Leslie Wilson. Motion carried.

Regional Organizing: Monthly regional team conference calls will be scheduled. There is a simple form, "CALBHB/C Regional Team Reports" at <http://calbhbc.weebly.com/regional-team-reporting.html> to be used for monthly reporting of local MHB/BHB needs, issues and successes.

Announcements included:

- a. Formation of Issue-Based Ad Hoc ([Employment, Children & Youth, Older Adults](#))
- b. Executive Director Hiring Process update: There are 14 applicants. Governing Board members are invited to review the resumes (names and contact info were redacted) and submit initials of candidates and/or rank applicants they believe merit an interview. A smaller, representative CALBHB/C group will proceed with interviews.
- c. Upcoming Meetings/Trainings:
 - i. September 9, Chico – MHB Training / Superior Regional Meeting
 - ii. September 16, Contra Costa County MHB Training – Open to other local Boards & Commissions – RSVP by September 1 to Liza.Molina-Huntley@hsd.cccounty.us or 925-957-5140.
 - iii. October 20-21, Central Regional Meeting / Training (10/21) (Sacramento)
 - iv. January 19-20, Southern Regional Meeting / Training (1/20) (San Diego)
 - v. April 20-21, Bay Area Regional Meeting / Training (4/21) (Oakland)

The meeting adjourned at 8:05pm.