



# California Association of Local Behavioral Health Boards and Commissions

## CALBHB/C Minutes

June 22 – 23, 2018, Gateway Sheraton, 6101 W. Century Blvd. Los Angeles

### Friday, June 22<sup>nd</sup>

**8:30 am: Behavioral Health “Planning Council” General Session:** CALBHB/C Governing Board Members and members, from Southern Region local mental/behavioral health boards and commissions, attended the Planning Council meeting from 8:30am until noon.

**8:40am: CALBHB/C Presentation to the Planning Council:** President Theresa Comstock

Presentation included comments regarding:

1. CALBHB/C is glad to work as a conduit for communications between the Planning Council and CA’s 59 local mental/behavioral health boards and commissions. Ms. Comstock noted that the Planning Council staff plans to increase communication from the Planning Council to California’s local mental/behavioral health boards and commissions. Expected information from Planning Council to include:
  - a. Supported legislation to be posted on Planning Council website.
  - b. Issue Brief “Late Onset” to be provided to Boards & Commissions
  - c. Data Notebook from 2016 compilation regarding Children & Youth (followed by Data Notebook 2017, regarding Older Adults)
2. CALBHB/C statewide Issues of focus over the past year (*all related to Mental/Behavioral Health*):
  - a. Housing / Including Adult Residential Facilities
  - b. Employment
  - c. Disaster Readiness & Recovery
  - d. Anticipate greater focus on Children and Youth and Older Adults, but waiting for Data Notebook compilations from the Planning Council.
3. Input from the Listening Session at the CALBHB/C Annual Statewide Meeting will inform CALBHB/C as it considers the issue-agenda for 2018-19. Members from boards/commissions around the state will have a chance to share the issues affecting them, their families, and their communities. Successful programs will also be shared.

**9:00am – noon:** Governing Board attendees and guests stayed for the Planning Council’s general session, which included Cultural Humility/Awareness (Tamu Nolfo, PhD. )

**1:00pm: CALBHB/C Annual Meeting** (See Attachment A for list of attendees.)

1. **Call to Order/Introductions:** The meeting was called to order by President Theresa Comstock.
2. **Planning Council update:** Jane Adcock, Executive Officer regarding:
  1. Adult Residential Facilities, highlighting the critical need for Board and Care for adults with serious mental illness and advocacy next steps.

Issue Brief (ARF) [www.calbhbc.com](http://www.calbhbc.com)

2. Committees have been reformed, and now include: Legislation Committee, Workforce and Employment Committee, Systems and Medicaid Committee, Housing and Homelessness Committee and Patients’ Rights Committee.

**1:20pm: Disaster Preparedness & Recovery: MH/BH Issues/Gaps & Planning.**

**Speakers:**

Howard Backer, MD, MPH, FACEP, Director, Calif. Emergency Medical Services Authority.

Merritt “Chip” Schreiber, PhD, Chair, Disaster Response Coordinator, CPA DRN for the California Psychological Association; and Professor of Clinical Pediatrics, Department of Pediatrics, Harbor-UCLA Medical Center, at the David Geffen School of Medicine, UCLA.

Sandra Shields, LA County Mental Health, Emergency Operations Bureau, Disaster Services Unit.

**Topics discussed:**

1. Disaster related MH/BH spectrum: individual needs and appropriate levels of care.
2. The place of MH/BH in the structure of emergency response organizations (state and local).
3. Challenges and recommendations in disaster MH/BH planning and response.

**Materials:**

1. [Challenges & Action Items](#)
2. [Panel Presentation Powerpoint \(6/22/18\)](#)
3. [CONOPS Handout \(Color\)](#) ([B/W](#))

## **2:30pm: Data Notebook 2016, (Children & Youth)**

Susan Wilson, Planning Council Liaison, spoke about the 2016 Children and Youth Data Notebook. However, the Compiled Children & Youth Data Notebook was not yet available.

The topic of the 2018 Data Notebook is anticipated to be: “Trauma Informed Care”.

## **3:30pm: Mental/Behavioral Health Issues & Successes – “Listening Session”**

Small groups were formed, with discussion focused on mental/behavioral health gaps and successes. Stories were shared regarding how issues were affecting individuals, their families and their communities. [Link to Listening Session notes.](#)

## **4:30pm: CALBHB/C Governing Board Annual Meeting**

**Governing Board Attendance:** Theresa Comstock (Napa), Alisa Chatprapachai (Orange), Mae Sherman (Lassen), Supervisor John Fenley (Trinity), Larry Lue (Los Angeles), James Glica-Hernandez (Yolo), Benny Benavidez (Imperial), Jerry Harris (Ventura), Stacy Dalglish (Los Angeles).

**Guests:** Cindy Coe (Kern), Marcella Paric (San Luis Obispo), Christine Costa (CSU, Long Beach), Kimberly McElroy (Riverside), Duane Chapman (Contra Costa), Keng Cha (Merced), Lorrie Denson (San Bernardino), Jenny Signor (Siskiyou), Bill Stewert San Diego), Gail Jones (Tulare), Supervisor Lee Lor (Merced), May Farr (San Bernardino) Lyndal Marie Armstrong (Sonoma) Flinda Behringer (Mendocino), Susan Freidman (Los Angeles), Loraine Goodwin (Madera), Lynda Kaufmann (Santa Cruz), Kindra Montgomery (Sacramento), Gina Petrus (Ventura), Jerry Jeffe (Sacramento), Jane Adcock, (CBHPC), Susan Wilson (CBHPC, Liaison).

**3. Approval of Minutes:** The minutes from the May 18, 2018 Governing Board meeting (Zoom Teleconference) were presented for approval. A motion to approve the minutes was made by Benny Benavidez with a second from John Fenley. James Glica-Hernandez abstained. Motion carried. The minutes were distributed to the Governing Board members in advance of the meeting and a copy was given to attendees.

## **4. Financials:**

**A. Finance Report:** The Finance Report and budget, including income and expenses and current balance was provided to attendees. The report was distributed to Governing Board members in advance of the meeting. The balance as of June 14, 2018 was: \$134,889.67. A payment of \$13,100.00 from the MHSOAC was received in the past week, bringing the balance to: \$147,989.67. Motion to approve the Finance Report was made by Stacy Dalglish with a second from Jerry Harris. The motion carried unanimously.

**B. Budget For 2018-19:** The proposed budget for FY 2018-19 was reviewed, and had been shared with the Governing Board members in advance of the meeting. [Link to Budget](#). A motion to approve the budget for 2018-19 was made by Jerry Harris with a second from James Glica-Hernandez. Motion carried unanimously

**C. Proposed Policy- Financial (Board/Staff Roles):** Posted at: [www.calbhbc.com/association-docs.html](http://www.calbhbc.com/association-docs.html) The policy was distributed to the Governing Board in advance of the meeting. After discussion, President Theresa Comstock called for a motion to approve the Proposed Policy. A motion was made by John Fenley with a second from Jerry Harris. Motion carried unanimously

**D. Annual Internal Audit:** Ad Hoc Committee to convene June 23, 2018, Jerry Harris and Alisa Chatrapachai

**5. Bylaws Update:** Changes to the bylaws were presented at Governing Board Teleconference meeting in May. Changes included: power to appoint members to the Governing Board by the President with the approval of the Governing Board; change terms of Governing Board members to two year staggered terms to be determined randomly this year; terms of officers to be July 1 to June 30<sup>th</sup>. A motion to approve changes to the bylaws was made by John Fenley with a second by Benny Benavidez. Motion carried unanimously.

**6. Governing Board Officer Elections 2018-19:** The slate of nominees was presented, by Nominating Committee Chair, John Fenley. An opportunity for additional nominations from the floor was made for each position.

**Slate of Nominees**

President: Theresa Comstock

Vice President: Benny Benavidez

Secretary/Treasurer: Mae Sherman

There were no nominations from the floor; the nominees were elected by verbal vote.

**7. Jerry Jeffe Introduction and Offer Letter:** President Theresa Comstock introduced Jerry Jeffe to the Governing Board and those in attendance. Prior to this meeting, Mr. Jeffe was interviewed by teleconference with a panel of Governing Board members, as a candidate for Executive Director. President Comstock and Jerry Jeffe also had met in person. Mr. Jeffe commented, to the audience, of his experience in the MH/BH field and why he would like to work with CALBHB/C. After a lengthy question and answer session, Mr. Jeffe was asked to leave the room. President Theresa Comstock opened the floor for discussion. After discussion, President Theresa Comstock called for a motion to approve the hiring of Jerry Jeffe as CALBHB/C Executive Director. A motion was made by James Glica-Hernandez with a second from John Fenley. The motion carried unanimously. Mr. Jeffe was welcomed back into the

room with applause. President Comstock and Mr. Jeffe signed the Offer Letter that had been shared with him and the Governing Board in advance of the meeting.

**8. Planning for 2018-2019:** Support to Local MH/BH boards by Regional Governing Board members, by attending meetings, emails, phone calls and advocating for issues.

**9. Meeting Schedule:**

1. Monthly Governing Board Conference Calls.
2. Regional/Statewide Conference Calls.
3. Superior Region Training, August 25,2018 in Redding.
4. Next Quarterly Meeting, October 19, 2018 in Folsom

**Meeting was adjourned at 6:15pm**

**California Association of Local Behavioral Health Boards & Commissions  
Annual Statewide Meeting, L.A., June 22, 2018 Attendees**

Attachment A

1	Jane	Adcock	CA BH Planning Council	
2	Lyndal-Marie	Armstrong	Sonoma	
3	Howard	Backer, MD	Speaker	
4	Flinda	Behringer	Mendocino	
5	Benny	Benavidez	Imperial	
6	Keng	Cha	Merced	
7	Duane	Chapman	Contra Costa	
8	Alisa	Chatrapachai	Orange	
9	Cindy	Coe	Kern	
10	Theresa	Comstock	Napa	
11	Christine	Costa	CSU, Long Beach	
12	Stacy	Dagleish	Los Angeles	
13	Lorrie	Denson	San Bernardino	
14	May	Farr	San Bernardino	
15	Supervisor John	Fenley	Trinity	
16	Susan	Friedman	Los Angeles	
17	Oscar	Garcia	Imperial	
18	James	Glica-Hernandez	Yolo	
19	Loraine	Goodwin	Madera	
20	Jerry	Harris	Ventura	
21	Jerry	Jeffe		
22	April	Jones	Riverside	
23	Gail	Jones	Tulare	
25	Lynda	Kaufmann	Santa Cruz	
26	Supervisor Lee	Lor	Merced	
27	Larry	Lue	Los Angeles	
28	Carole	Marasovic	Berkeley	
29	Kimberly	McElroy	Riverside-Mid-County	
30	Rebekah	Mills	Santa Cruz	
31	Kindra	Montgomery	Sacramento	
32	Marcella	Paric	San Luis Obispo	
33	Gina	Petrus	Ventura	
34	Vince	Ramos	Merced	
35	Diana	Ryan	NAMI Westside LA	
36	Chip	Schreiber, Ph.D.	Speaker	
37	Mae	Sherman	Lassen	
38	Sandra	Shields	Speaker	
39	Jenny	Signor	Siskiyou	
40	William	Stewart	San Diego	
41	Susan	Wilson	CA BH Planning Council	
42	Shoshana	Zatz	CIBHS	