

**CA Association of Local Behavioral Health Boards & Commissions (CALBHB/C)**  
**Minutes of Governing Board Meeting, December 20, 2019**  
**(Zoom Conference Call)**

The meeting was called to order at 11:32am by President Harriette Stevens

**Attendance:** Governing Board Members: Harriette Stevens (President), Benny Benavidez (Vice President), Jessica Bennett, Lynda Kaufmann, Stacy Dagleish, Jerry Harris, Supervisor John Fenley, Kristine Haataja, Supervisor Stacy Corless

**Staff:** Theresa Comstock (Executive Director), Olivia Kite (Executive Assistant)

**Open Comment:** Jerry Harris suggested that CALBHB/C advocate regarding inappropriate use of emergency rooms during mental health crisis.

**Minutes:** The minutes from the November 22, 2019 Governing Board meeting were presented for approval. A motion to approve the minutes was made by Kristine Haataja with a second by Benny Benavidez. The motion carried unanimously.

**Finances:** A "Statement of Financial Position," "Statement of Activity," and Budget documents were presented by Executive Director Theresa Comstock.

Total equity as of December 12th, 2019 was \$132,640.76. A motion to accept the financial reports as presented was made by Jerry Harris with a second by Stacy Dagleish. Harriette Stevens called a vote. The motion carried unanimously.

**Budget:** A [Revised Budget](#) was presented by Executive Director Theresa Comstock. Comstock reviewed revisions to FY2019-20 expected income and expenditures. Discussion regarding the dues included:

- Dues were not increased this fiscal year, although a couple of counties' populations had increased so the dues increased, but the structure of dues did not.
- Suggestions that there could be a survey given to each county to collect information.
- The letter that accompanies the dues invoice specifies the many resources and services available to local boards and commissions.

A motion to approve the budget as presented was made by Jerry Harris with a second by Benny Benavidez. The motion carried unanimously. (Supervisor John Fenley was absent during the vote.)

The Minutes, Financial Report, Statement of Financial Position, Statement of Activity, and Budget documents were sent electronically to Governing Board members prior to the meeting.

### **Executive Director Update:**

- 1) [Performance Outcome Data](#) related to MHSA was shared with state agency leadership, advocacy organizations and CA's Budget Subcommittee on Health & Human Services. Through a [letter to the CA Senate Budget Subcommittee](#), CALBHB/C advocated for identification, collection and reporting on a standard set of performance outcome data for MHSA components - letter. This compilation and advocacy for performance outcome data was met with thanks and acknowledgement by agency and advocacy leadership.
- 2) The MHSOAC has released Applications for Advocacy Stakeholder Contracts. It is likely CALBHB/C will not apply, although may be able to subcontract and/or leverage relationships with those that receive the contracts.

### **Upcoming Statewide Teleconferences:**

- January 10, 11:30 am, Topic: "Board & Cares for SMI", speaker: Tyler Rinde, Policy Analyst, CA BH Directors Association (CBHDA)
- January 31, 11:30 am, Topic: "Suicide Plan & Criminal Justice", speaker: Ashley Mills, Senior Researcher, MHSOAC
- February 21, 11:30 am, Topic: "Older Adults", speaker: Kathryn Kietzman, PhD, MSW, Research Scientist, UCLA School of Public Health

### **Upcoming Governing Board Teleconferences:**

- Feb. 28, 2020 (Zoom) @ 11:30am
- Mar. 20, 2020 (Zoom) @ 11:30am
- May 29, 2020 (Zoom) @ 11:30am

### **Upcoming Meetings & Trainings:**

January 17, 2020 – CALBHB/C Governing Board meeting in San Diego  
April 17, 2020 – CALBHB/C Governing Board meeting in Oakland  
April 18, 2020 – Bay Area Region meeting/training (Tentative)  
June 19, 2020 – CALBHB/C Governing Board meeting in Riverside  
June 20, 2020 – Southern Region meeting/training (Location TBD)

The meeting adjourned at 12:22pm.